

**YOUNG GALVANIZING, INC**  
**JOB DESCRIPTION**

**Plant Title:** Hi-Lift Operator  
**Department:** Plant wide, Shipping

**Job Summary:**

To utilize a hi-lift in the unloading and loading of trucks, and moving and relocating material from the yard to the shop and back to the yard.

**Tools and Equipment:**

Hi-lift, support boards, various banding tools, hi-lift operators license.

**Source of Supervision:**

Shop Foreman, Shipping Foreman, Superintendent or other management personnel as necessary.

**Working Procedures:**

Must be able to operate hand controls and foot controls at the same time while maintaining a safe lookout as the hi-lift is moving and the lift of material is being maintained on the forks. Must be able to maintain the fluid levels on the hi-lift. Must be able to grease and oil those parts that are critical to the safe operation of the machine. Must be able to know the locations of material in the yard and how to designate where material has been placed and correctly communicate it to the checker who then marks it on the shop order. Must be able to complete a daily drivers log regarding the hi-lift your operating. Must be able to take direction from the laborer helping you or anyone else that is assisting you. Must be able to lift between zero to 50 lbs as needed and upon occasion up to 100 lbs. Must be able to sit, bend, twist and operate both hand and foot controls. When loading or unloading trucks care must be given toward the load of material, truck bed and persons around you. Must be able to wear the proper personal protective equipment as required (long pants, long sleeved shirts, safety glasses, hearing protection, hard hat with a face shield, gloves, metatarsal shoes, seat belt and other PPE as directed). Must be able to pass a written and operating test prior to unsupervised operation, Must be able to maintain proficiency, and must maintain a safe work area.

**Note:**

The above statements reflect the general details considered necessary to describe the principle functions of the job identified, and shall not be construed as a detailed description of all the work required that may be inherent in the job.

**Performs other tasks as directed by the plant supervision.**

**Reviewed and Approved by:**

\_\_\_\_\_ Date \_\_\_\_\_